

**PROFESSIONAL COUNSELORS SECTION  
MEETING MINUTES  
JULY 25, 2011**

**PRESENT:** Nancy Clark, Charles Lindsey, Leslie Mirkin

**STAFF:** Dan Williams, Bureau Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; Sharon Henes, Paralegal; and other DRL Staff

**GUESTS:** Tammy Scheidegger, Mount Mary College

**CALL TO ORDER**

Charles Lindsey, Chair, called the meeting to order at 9:05 a.m. A quorum of three (3) members was present.

**APPROVAL OF AGENDA**

**Amendments to the Agenda:**

- After Item “B” (open session) Immediately after the item titled “Administrative Report”  
**ADD:**
  - Presentation(s) of Petition(s) for Summary Suspension or Any Received After the Agenda Submission Deadline:
    - **9:05 A.M. APPEARANCE:** Jim Polewski, Attorney-Division of Enforcement, and Lawrence Kane, III (DOE Case # 11 CPC 018)
- After Item “H” (closed session) **ADD:** Deliberation on Petition(s) for Summary Suspension or Any Received After the Agenda Submission Deadline
  - Lawrence Kane, III (DOE Case # 11 CPC 018)

**MOTION:** Leslie Mirkin moved, seconded by Nancy Clark, to approve the July 25, 2011 agenda as published. Motion carried unanimously.

**APPROVAL OF MEETING MINUTES**

**Meeting Minutes of April 11, 2011**

**MOTION:** Leslie Mirkin moved, seconded by Nancy Clark, to approve the minutes of April 11, 2011 as published. Motion carried unanimously.

**Application Review Meeting Minutes of April 21, 2011**

**MOTION:** Leslie Mirkin moved, seconded by Nancy Clark, to approve the minutes of April 21, 2011 as published. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

Dan Williams reported to the Section regarding the following administrative matters:

- Travel Policy Changes:
  - The Department has partially lifted its travel freeze for out-of-state travel in circumstances where the state will not incur expense resulting from the travel.
  - The Department has eliminated its requirement for itemized receipt when submitting travel vouchers.
- The Department's name has changed from the Department of Regulation and Licensing to the Department of Safety and Professional Services effective as of July 1, 2011. The Department is currently undergoing a merger with the Division of Safety and Buildings and the Division of Environmental and Regulatory Services, of the Department formerly known as Commerce.

**PRESENTATION(S) OF PETITION(S) FOR SUMMARY SUSPENSION OR ANY  
RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE**

**9:05 A.M. APPEARANCE: Jim Polewski, Attorney-Division of Enforcement, and  
Lawrence Kane, III (DOE Case # 11 CPC 018)**

Jim Polewski, Attorney – Division of Enforcement, presented the Petition for Summary Suspension of Lawrence Kane, III (DOE Case # 11 CPC 018). Lawrence Kane, Respondent, and his representation, Attorney Richard Lewandowski, appeared before the Section to provide oral arguments in opposition to the Petition for Summary Suspension. Documents were distributed to the Section by Attorney Polewski and Attorney Lewandowski.

Hannah Hoff, Investigator, and respondent Lawrence Kane, III, were identified and then sworn in, by Colleen Baird, as witnesses in this proceeding. Both witnesses provided testimony during the course of the proceeding. The Section will deliberate this matter during closed session.

**SECTION REVIEW OF ALVERNO COLLEGE'S REQUEST FOR APPROVAL AS AN  
EDUCATIONAL PROGRAM IN PROFESSIONAL COUNSELING**

The Section reviewed a request provided by Alverno College for approval of its Masters in Science in Community Psychology program as meeting the requirements to obtain a professional counseling license.

**MOTION:** Leslie Mirkin moved, seconded by Nancy Clark, to approve the Masters in Science in Community Psychology program conferred by Alverno College (specific to the professional counseling track and not to the community research and consultation track) contingent upon indication on the transcript noting which degree track is being conferred. Motion carried unanimously.

**SECTION DISCUSSION REGARDING AMENDMENTS TO MPSW 10, 11 & 14,  
RELATING TO MINIMUM DEGREE REQUIREMENTS, MINIMUM CREDIT  
REQUIREMENTS AND EDUCATION APPROVAL**

The Section deferred discussion of this item due to time constraints.

**SECTION DISCUSSION OF SUPERVISORY STANDARDS**

**Consideration and Review of Supervisory Form**

The Section deferred discussion of this item due to time constraints.

**CLASS 1 HEARINGS ON DENIAL OF APPLICATIONS FOR LICENSURE**

**10:00 A.M. APPEARANCE: Hearing on the Denial of the Application for Professional  
Counselor License of Kimberly Trickey**

Kimberly Trickey appeared before the Section to support her appeal of the denial of her application for a professional counselor training license. The Section will deliberate on this issue during closed session.

**10:25 A.M. APPEARANCE: Hearing on the Denial of the Application for Professional  
Counselor License of David Winter**

David Winter appeared before the Section to support his appeal of the denial of his application for a professional counselor license. The Section will deliberate on this issue during closed session.

**DISCUSSION REGARDING MPSW JOINT BOARD BRINGING DHS AUTHORIZED  
PSYCHOTHERAPISTS – A.K.A.”DAN CROSSMAN/MARK HALE LETTER  
HOLDERS” (PURSUANT TO S. 457.02 (6) (B) 2, WIS. STATS., AND CHAP. HFS 35,  
WIS. ADMIN. CODE) UNDER THE REGULATORY AUTHORITY OF THE BOARD**

The Section deferred discussion of this item due to time constraints.

**DISCUSSION AND POSSIBLE ACTION AS TO HOURS OBTAINED PRIOR TO  
ISSUANCE OF A PROFESSIONAL COUNSELOR TRAINING LICENSURE**

The Section discussed hours obtained by applicants prior to obtaining a professional counselor training license and discussed how to proceed in terms of issuance of a credentials in such circumstances. The Section will continue discussion of this topic at its next meeting.

**CLOSED SESSION**

**MOTION:** Leslie Mirkin moved, seconded by Nancy Clark, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g), to consult with legal counsel to deliberate on proposed stipulations, deliberate on administrative warnings, deliberate on monitoring issues, application review, monitoring report and DOE case status reports. Roll Call Vote: Nancy Clark-yes; Charles Lindsey-yes and Leslie Mirkin-yes. Motion carried unanimously.

The Board convened into Closed Session at 12:02 p.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Leslie Mirkin moved, seconded by Nancy Clark, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 4:29 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION, IF VOTING IS APPROPRIATE**

**APPLICATION REVIEWS OR ANY RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE**

**11:15 A.M. APPEARANCE: James Harrison, III – Professional Counselor Training License**

Mr. James Harrison, III, appeared before the Section to answer questions surrounding his application for professional counseling training license.

**MOTION:** Leslie Mirkin moved, seconded by Nancy Clark, to issue limited professional counselor training license to James Harrison, III, to be modeled on the Order issue by the Department against his Clinical Substance Abuse Counselor certification (excluding reference to treatment requirements) and furthermore to limit practice to refrain from counseling individuals that may disclose victimization of sexual abuse. The Section indicated that this Order will not be modified until Mr. Harrison, III, completes the requirements for obtaining the professional counselor license. Motion carried unanimously.

**DELIBERATION ON CLASS 1 HEARINGS**

**Kimberly Trickey – Professional Counselor License**

**MOTION:** Leslie Mirkin moved, seconded by Nancy Clark, to issue a professional counselor license to Kimberly Trickey with reprimand. Motion carried unanimously.

**David Winter – Professional Counselor License**

**MOTION:** Leslie Mirkin moved, seconded by Nancy Clark, to defer deliberation of the Class 1 hearing in the matter of the professional counselor application of David Winter, until the October 2011 meeting in order to provide Mr. Winter the ability to submit documentation regarding supervised practice hours. Motion carried unanimously.

**DELIBERATION ON PETITION(S) FOR SUMMARY SUSPENSION OR ANY  
RECEIVED AFTER THE AGENDA SUBMISSION DEADLINE**

**Lawrence Kane, III (DOE Case # 11 CPC 018)**

**MOTION:** Leslie Mirkin moved, seconded by Nancy Clark, to confirm a finding of probable cause to issue the petition for summary suspension on the basis that the respondent's conduct poses an imminent danger to the public and to adopt the order of summary suspension in the matter of disciplinary proceedings against Lawrence Kane, III (DOE Case #'s 11 CPC 018). Motion carried unanimously.

*(Dan Williams abstained from discussion and left the room for Section deliberation of the Petition for Summary Suspension in the matter of disciplinary proceedings against Lawrence Kane, III, case # 11 CPC 018.)*

**DIVISION OF ENFORCEMENT**

**Case Status Report**

The Section reviewed a report detailing its pending enforcement cases.

**Case Closings**

**08 CPC 025**

**MOTION:** Leslie Mirkin moved, seconded by Nancy Clark, to close case 08 CPC 025 for insufficient evidence. Motion carried unanimously.

**11 CPC 019**

**MOTION:** Nancy Clark moved, seconded by Leslie Mirkin, to close case 11 CPC 019 for no violation. Motion carried unanimously.

**11 CPC 005**

**MOTION:** Nancy Clark moved, seconded by Leslie Mirkin, to close case 11 CPC 005 for no violation. Motion carried unanimously.

## 11 CPC 001

**MOTION:** Nancy Clark moved, seconded by Leslie Mirkin, to close case 11 CPC 001 for no violation. Motion carried unanimously.

**REVIEW OF APPLICATIONS  
LPC FILE REVIEW 7/25/2011**

**EDUCATION**

Bisbee, Douglas	Approved
Blean, Bridget	Approved
Brighty, Kristin	Approved
Burton, Leah	Approved
Byers, Steven	Approved
Cadeau, Lindsey	Approved
Cardenas, Melinda	Approved
Caylor, Jenney	Approved
Depons, Luanne	Approved
Dittl, Sara	Approved
Driscoll, Barbara	Additional Information Needed
Dunwald, Angela	Approved
Goehring, Dana	Denied
Grapengieser, Jonathan	Approved
Hintze, Theresa	Approved
Hoffman, Julie	Approved
Houston, Vivian (PhD)	Approved
Konitzer, Angela	Approved
Kuehn, Joseph	Approved
Kussard, Stacie	Approved
Long, Jennifer	Approved
Nemitz, Christopher	Denied
Zarn, Tammy	Approved

**HOURS**

Biehn, Victoria	Approved
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**SUPERVISOR**

Zarn, Tammy	Approved
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**RECIPROCITY**

Baritt, Elizabeth	Approved
Drosdick, Chris	Approved
Fox, Gary	Approved
Gillespie, Robert	Approved
Wegner, Paige	Approved

**TRAINING LICENSE EXTENSION**

Hein, Susan	Approved
Kue, Manila	Approved
Lynch, Wendy (Action Plan)	Approved

**PSYCHOMETRIC TESTING**

Doriott, Naomi	Approved
Sell, Teralyn	Approved

**DISCIPLINE**

Stendahl, April	Approved
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**MOTION:** Nancy Clark moved, seconded by Leslie Mirkin, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Leslie Mirkin moved, seconded by Nancy Clark, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 4:32 p.m.